

### **BANQUET TERMS AND CONDITIONS**

#### **DETAILS**

All menus and event details are due 14 days prior to the first event. Authorized Banquet Event Orders (BEOs) are required two weeks prior to arrival. If an authorized BEO is not received prior to the event, the last BEO will be accepted as approved. If any meeting rooms need to be reset within 72 hours, once the room has been setup, will incur a re-set charge, which will vary depending on the scope of the change requested. Please refer to your specific event contract which outlines the function spaces and fees for use of the space. Should the group modify their contracted function space, additional fees may be applied.

#### FOOD & BEVERAGE, MEAL SELECTIONS & GUARANTEES

A firm count for catered meals must be provided 7 days before the event, or the highest previous estimate may be considered final. Increases made after these deadlines will incur an extra 20% increase in menu prices, if it can be accommodated. The amount charged will be the guarantee number or the actual number served, whichever is greater. No outside food and beverage may be brought into the banquet rooms, aside from a dessert from a licensed bakery. Buffets will be prepared to serve 5% more than the guarantee number.

Plated Meals are limited to 2 entrees per event, plus a special dietary option. Pricing for plated split entrée melas will be the highest price of the two selections.

All food items may be served or displayed for a maximum of 2 hours. Due to health regulations, at the conclusion of your event, all left over food is the property of the Inn at Spanish Head and is not to be removed from the premises.

A service charge of 23% will be added to all charges (food, beverage, av, dance floors, room rentals). Menus and prices are subject to change up to 60 days prior to the event date. With advance notice, our kitchen is prepared to handle special dietary needs. Additional charges may apply depending on what is requested.

#### **BAR SERVICE**

All alcohol must be purchased and served through the Inn at Spanish Head, in accordance with OLCC regulations. Full service banquet bars require a minimum of \$200 per bartender, per hour; Beer and Wine banquet bars require a minimum of \$100 per bartender, per hour.

#### BANQUET EQUIPMENT, RENTALS & SUBCONTRACTORS

Complimentary tables, chairs, house linens, china, flatware and glassware are included as part of your room rental, based on availability. Plans for additional tables, staging, furniture, chairs, linens and place setting rentals must be planned through the Inn at Spanish Head.

Audio Visual equipment is available for rental, and we suggest reserving the equipment early to ensure that the equipment is available and ready for your event. If you choose to provide your own equipment that requires technical assistance by our staff, the prevailing labor rate will be applied to the master account.

Client agrees to have any subcontracted companies adhere to all policies and regulations of the Inn at Spanish Head, and will be required to carry their own insurance.

All décor, materials and equipment must be removed immediately at the conclusion of your event unless you have contracted or arranged an extended tear down time.

# **BREAKFAST**

SERVED BEFORE 10:30 AM

ALL BREAKFASTS INCLUDE ORANGE JUICE, FRESHLY GROUND REGULAR COFFEE, DECAFFEINATED COFFEE & AN ASSORTMENT OF HOT TEAS

PLATED BREAKFAST

\$38/DOZEN

\$60/URN

**BREAKFAST BUFFETS** 

CONTINENTAL BREAKFAST	<b>\$</b> 21	(For Groups of Less than 25 people)	
<ul> <li>SLICED FRESH FRUIT</li> <li>ASSORTED BREAKFAST BREADS</li> <li>HARD BOILED EGGS</li> <li>OATMEAL, BROWN SUGAR, RAISINS &amp; WALNUTS</li> </ul>		<ul> <li>TRADITIONAL</li> <li>FLUFFY SCRAMBLED EGGS</li> <li>BREAKFAST POTATOES</li> <li>BACON &amp; SAUSAGE</li> <li>BISCUIT WITH BUTTER</li> </ul>	<b>\$</b> 25
<ul> <li>SPANISH HEAD CONTINENTAL</li> <li>BREAKFAST BREADS &amp; BUTTER</li> <li>MINI BAGELS WITH CREAM</li> </ul>	<b>\$</b> 24	BREAKFAST ENHANCEMEN	<u>NTS</u>
CHEESE		Fluffy Scrambled Eggs	\$5
• SLICED FRESH FRUIT		HARD BOILED EGGS \$24/DO	ZEN
• Assorted Yogurts		Assorted Yogurts	\$5
RISE & SHINE BUFFET	<b>\$</b> 27	BACON OR SAUSAGE	<b>\$</b> 7
• Fluffy Scrambled Eggs		HONEY GLAZED HAM STEAK	<b>\$</b> 10
<ul> <li>BREAKFAST POTATOES</li> <li>BACON &amp; SAUSAGE</li> <li>BREAKFAST BREADS &amp; BUTTER</li> </ul>		BAGELS & WHIPPED CREAM CHEESE *ADD SMOKED SALMON, TOMATO, EC RED ONION & CAPERS	\$5 GG, \$14
COASTAL BUFFET	\$31	Quiche Lorraine	Ψ11
SMOKED SALMON HASH	ΨΟΙ	(MINIMUM OF 6 PEOPLE)	<b>\$</b> 10
• Fluffy Scrambled Eggs		Fresh Fruit Medley	\$8
<ul><li>FRESHLY BAKED BISCUITS</li><li>SLICED FRESH FRUIT</li></ul>		French Toast	<b>\$</b> 7
V SLICED I RESIT I ROTT		BISCUITS AND GRAVY	<b>\$</b> 10
ENHANCE YOUR BREAKFAST BUFFET BY ADDING FROM OUR		OATMEAL, BROWN SUGAR, RAISINS & WALNUTS	\$5
BREAKFAST ENHANCEMENTS		Freshly Baked Breakfast Breads	

23% SERVICE CHARGE ADDITIONAL BUFFETS HAVE A MINIMUM OF 25 PEOPLE.

HOT CHOCOLATE

Groups under 25 people will be charged an additional \$8 per person for breakfast buffets. Prices are subject to change and are per person unless otherwise noted.

# **BREAK ITEMS**

ASSORTED SPECIALTY DESSERT BARS \$35/DOZEN				
Freshly Baked Fudge Brow				
	\$35/DOZEN			
FRESHLY BAKED BREAKFAST BI	READS			
	\$45/DOZEN			
WHOLE FRESH FRUIT	\$3/PERSON			
Assorted Yogurts	\$5/EACH			
Granola Bars	\$4/EACH			
POTATO CHIPS	\$3/EACH			
ASSORTED PREMIUM NUTS	\$5/EACH			
ASSORTED CANDY BARS	\$5/EACH			
SOFT PRETZELS SERVED WITH				
MUSTARD & MELTED CHEESE	\$8/PERSON			
MARIONBERRY COBBLER WITH	Whipped			
CREAM (MINIMUM 20 PEOPLE)	\$9/PERSON			
CARROT CAKE	<b>\$</b> 9/EACH			
NEW YORK CHEESECAKE WITH	WHIPPED			
Cream & Berry Sauce	<b>\$</b> 9/EACH			
CHOCOLATE CAKE WITH CREAM	м \$9/ЕАСН			
LEMONADE CAKE	\$10/EACH			
PEANUT BUTTER PIE	<b>\$</b> 9/EACH			
HOT CHIPS (SERVES APPROX. 5 I	PEOPLE)			
	\$8/BASKET			

SOFT DRINKS/FLAVORED WATE	ER \$4/EACH
BOTTLED WATER	\$4/EACH
Freshly Brewed Coffee	\$75/URN
(Regular or Decaf)	
Coffee & Hot Tea Service	\$145/EACH
Нот Теа	\$60/URN
Orange Juice	\$22/PITCHER
Lemonade or Iced Tea	\$18/PITCHER
LEMON-LIME INFUSED WATER	\$28/GALLON

### **CHARCUTERIE BOARD BREAK**

CHEF'S SELECTION OF CHEESE, SALAMI,
PEPPERONI, OLIVES, PICKLES &
ASSORTED MUSTARDS WITH RUSTIC BREAD

### \$18/PERSON

(MINIMUM OF 20 PEOPLE)

### WELLNESS BREAK

YOGURT, GRANOLA, RAISINS & ASSORTED

PREMIUM NUTS

WHOLE FRESH FRUIT

LEMON-LIME INFUSED WATER

\$16/PERSON

#### SPANISH HEAD BOX LUNCH

- Deli style Pre-Made Sandwich with your *choice of*:
  - ♦ ROAST BEEF, TURKEY, HAM OR VEGETARIAN
- ♦ BAG OF POTATO CHIPS, WHOLE FRESH FRUIT, FUDGE BROWNIE & SOFT DRINK

#### **\$25** EACH

MAXIMUM 3 SELECTIONS, AMOUNTS DUE WITH FINAL COUNTS

23% Service Charge Additional
Per Person Items Based on Service for 30 minutes

# **LUNCH**

SERVED 11AM TO 3PM

ALL LUNCHES INCLUDE ICED TEA, FRESHLY GROUND REGULAR COFFEE,
DECAFFEINATED COFFEE & AN ASSORTMENT OF HOT TEAS

# **LUNCH BUFFETS**

THE SANDWICH BOARD	<b>\$4</b> 0	WILD WILD WEST BBQ	\$42
<ul> <li>PREMIUM DELI MEATS TO INCLUDE:</li> <li>SMOKED TURKEY</li> <li>BLACK FOREST HAM</li> <li>ROAST BEEF</li> <li>ACCOMPANIMENTS TO INCLUDE:</li> </ul>	π · · ·	<ul> <li>CHARGRILLED BABY BACK PORK RIBS WITH HOUSE MADE BBQ SAUCE</li> <li>GRILLED CHICKEN BREAST</li> <li>HONEY MAPLE BAKED BEANS</li> <li>POTATO SALAD</li> <li>CORNBREAD &amp; BUTTER</li> </ul>	π •—
<ul> <li>SLICED CHEDDAR, SWISS</li> <li>&amp; PEPPER JACK CHEESE</li> </ul>		◆ CHEF'S SELECTION OF DESSERT	
<ul> <li>SLICED TOMATOES,         ONION, RED LEAF         LETTUCE &amp; PICKLES</li> <li>WHOLE WHEAT &amp;         SOURDOUGH BREADS</li> <li>SIGNATURE POTATO CHIPS</li> <li>POTATO SALAD</li> <li>MACARONI SALAD</li> <li>DESSERT BARS &amp; BROWNIES</li> </ul>		TAQUERIA BUFFET  BUILD YOUR OWN TACO WITH:  NORTHWEST SOURCED SEASONED SKIRT STEAK & CHICKEN WITH ONIONS & PEPPERS TILLAMOOK CHEDDAR CHEESE	\$42
<ul> <li>KING TIDE BUFFET</li> <li>MARINATED CHICKEN BREAST IN A LEMON PEPPER SAUCE</li> <li>FRESH LOCAL SALMON WITH LEMON DILL SAUCE</li> <li>RICE PILAF AND FRESH SEASONAL VEGETABLES</li> <li>CHEF'S CHOICE OF (2) SALADS</li> <li>FRESHLY BAKED BREAD &amp; BUTTER</li> </ul>	\$45	<ul> <li>SOUR CREAM AND         FRESH GUACAMOLE</li> <li>SHREDDED LETTUCE,         GREEN ONIONS, DICED         TOMATOES,         HOUSE MADE SALSA</li> <li>REFRIED BEANS, SPANISH RICE</li> <li>CORN &amp; FLOUR TORTILLAS</li> <li>CHEF'S SELECTION OF         DESSERT</li> </ul>	
◆ CHEF'S SELECTION OF DESSERT		ENHANCE YOUR LUNCH BUFFET BY ADDING: CLAM CHOWDER LOBSTER MACARONI & CHEESE	

23% SERVICE CHARGE ADDITIONAL BUFFETS HAVE A MINIMUM OF 25 PEOPLE.

Groups under 25 people, will be charged an additional \$10 per person for lunch buffets. Prices are subject to change and are per person unless otherwise noted.

# **PLATED ENTREES**

PRICES LISTED AS LUNCH/DINNER & CONSISTENT WITH PORTION SIZING
ENTREES INCLUDE FRESHLY GROUND REGULAR COFFEE, DECAFFEINATED COFFEE & A SELECTION OF HOT
TEAS, ORGANIC GARDEN SALAD WITH BALSAMIC OR BUTTERMILK RANCH DRESSING, FRESH SEASONAL
VEGETABLES, FRESHLY BAKED ROLLS & CHEF'S CHOICE DESSERT

CHOICE OF SIDE: ROASTED FINGERLING POTATOES, RICE PILAF, CAULIFLOWER RICE, MASHED POTATOES EACH SELECTION WILL BE SERVED WITH THE SAME SIDE DISH.

#### **SURF N' TURF** MARKET PRICE

CHARGRILLED PRIME BEEF TOP SIRLOIN WITH HERB BUTTER & A PETITE COLD WATER LOBSTER TAIL WITH DRAWN BUTTER

### **STEAK & PRAWNS** \$65/\$85

CHARGRILLED PRIME BEEF TOP SIRLOIN WITH HERB BUTTER & JUMBO PRAWNS IN GARLIC BUTTER

### **LEMON PEPPER CHICKEN** \$38/\$60

BUTTERMILK MARINATED BAKED CHICKEN BREAST WITH A LEMON PEPPER BREAD CRUMB CRUST WITH CREAM SAUCE

#### SPECIAL DIETARY ENTRÉE OPTIONS

HERBED RISOTTO
EGGPLANT CACCIATORE
PASTA WITH CHEF'S CHOICE OF
SAUCE (GF PASTA AVAILABLE)
VEGETABLE WELLINGTON
STUFFED PORTOBELLO

#### GRILLED SALMON

**\$48/**\$65

CHARGRILLED SALMON FILET WITH LEMON DILL SAUCE

#### ROASTED CHICKEN

\$42/\$58

ONE HALF HONEY-GLAZED ROASTED CHICKEN

#### FILET MIGNON

\$60/\$75

CHARGRILLED CERTIFIED CHOICE BEEF TENDERLOIN WITH HERB BUTTER

# HAZELNUT BREADED STUFFED CHICKEN BREAST \$45/\$62

MUSHROOMS, SPINACH, ROASTED GARLIC & BOURSIN CHEESE TOPPED WITH GLACE DE VIANDE SAUCE

#### BEEF TOP SIRLOIN

**\$**50/**\$**65

CHARGRILLED PRIME BEEF TOP SIRLOIN STEAK WITH HERB BUTTER

### **SPECIALTY DESSERTS**

BIG BRULEE CHEESECAKE \$9/EACH LEMONADE CAKE \$10/EACH CHOCOLATE CAKE WITH CREAM \$9/EACH PEANUT BUTTER PIE \$9/EACH

23% SERVICE CHARGE ADDITIONAL

PRICES LISTED ABOVE ARE INDICATED FOR LUNCH/DINNER AND ARE PER PERSON.

LIMIT 3 SELECTIONS PER EVENT, INCLUDING A SPECIAL DIETARY OPTION.

PRICING FOR PLATED DINNERS WILL BE THE HIGHER OF THE ALL SELECTIONS.

PLATED DINNERS IDEAL FOR GROUPS OF 25 PEOPLE OR LESS.
FOR GROUPS OF MORE THAN 25 GUESTS, AN ADDITIONAL CHARGE FOR SERVICE KITCHEN WILL APPLY.

### **DINNER BUFFET**

#### MINIMUM OF 25 GUESTS

DINNER BUFFETS INCLUDE FRESHLY GROUND REGULAR COFFEE, DECAFFEINATED COFFEE, AN ASSORTMENT OF HOT TEAS, FRESH BAKED ROLLS & CHEF'S CHOICE DESSERT (UNLESS OTHERWISE NOTED)

#### SPANISH HEAD TRIO

\$72

- ROASTED PRIME RIB (CARVER FEE TO APPLY)
- ♦ HAZELNUT CRUSTED CHICKEN BREAST WITH SAGE SUPREME SAUCE
- CHAR GRILLED SALMON WITH LEMON DILL SAUCE
- SERVED WITH ORGANIC GARDEN GREENS WITH VINAIGRETTE & BUTTERMILK RANCH DRESSINGS
- Fresh Seasonal Vegetables & Garlic Mashed Potatoes

WESTERN BBQ

**\$70** 

- Roasted Certified Angus Smoked Prime Rib with Horseradish Sauce & Au Jus
- CHAR GRILLED BABY BACK PORK RIBS IN HOUSE MADE BBQ SAUCE
- ♦ CHAR GRILLED CHICKEN BREAST
- SERVED WITH HONEY MAPLE BAKED BEANS, POTATO SALAD & MACARONI SALAD
- ◆ CORNBREAD, SLICED WATERMELON & MARIONBERRY COBBLER WITH WHIPPED CREAM

#### A TASTE OF ITALY BUFFET

\$65

- CHEF'S FRESH PASTA & CHEESE-STUFFED RAVIOLI WITH MARINARA & ALFREDO SAUCES
- ♦ LOBSTER MACARONI & CHEESE WITH PARMESAN CHEESE TOAST
- ♦ MINESTRONE SOUP
- ORGANIC GARDEN GREENS WITH VINAIGRETTE & CHEF'S CHOICE OF SALAD

### **SOUTH OF THE BORDER**

\$65

- SEASONED CHICKEN & STEAK FAJITAS WITH SAUTÉED BELL PEPPERS & ONIONS
- WARM FLOUR & CORN TORTILLAS
- SERVED WITH SOUR CREAM, GUACAMOLE, SHREDDED LETTUCE, TILLAMOOK CHEDDAR & MONTEREY JACK CHEESE, REFRIED BEANS
- ♦ SOUTHWESTERN CORN SALAD
- TRI-COLORED TORTILLA CHIPS WITH HOUSE MADE SALSA

### **OREGON COAST BUFFET**

\$80

- ◆ CHAR GRILLED SALMON FILET WITH CRAB & DILL CREAM SAUCE
- PAN SEARED LING COD WITH BRANDY SAUCE
- ◆ PAN FRIED OYSTERS WITH BUTTERMILK & PANKO
- SERVED WITH FRESH SEASONAL VEGETABLES, GARLIC MASHED POTATOES
- SERVED WITH ORGANIC GARDEN GREENS WITH VINAIGRETTE & BUTTERMILK RANCH DRESSINGS

23% Service Charge Additional

# **HORS D'OEUVRES**

PRICES ARE PER DOZEN
(MINIMUM ORDER 4 DOZEN PER ITEM)

#### CHILLED HORS D'OEUVRES WARM HORS D'OEUVRES SEAFOOD CAKES \$50 **JUMBO PRAWNS** \$50 REMOULADE COCKTAIL SAUCE, LEMON CHICKEN SATE \$45 FRESH MOZZARELLA, CHERRY SWEET THAI PEANUT SAUCE TOMATO SKEWER \$35 \$35 SPANAKOPITA SEAFOOD SALAD CROSTINI \$55 SPINACH & FETA CHEESE PHYLLO TRIANGLES **DEVILED EGGS** \$30 ASSORTMENT OF DEVILED EGGS MAC AND CHEESE BITES \$32 SMOKED SALMON CANAPÉS \$45 SMOKED SALMON POTATO NOVA LOX & DILL CREAM CAKES \$35 CHEESE ON CROSTINI GARLIC, CHIVES, BUTTER, PANKO CRAB & SHRIMP PINWHEELS \$50 CRAB AND SHRIMP STUFFED SPINACH & HERB WRAP **MUSHROOMS** \$48 PROSCIUTTO WRAPPED GRILLED VEGETARIAN SPRING ROLLS \$40 **ASPARAGUS** \$40

# **CARVING STATION**

CHEF CARVER FEE OF \$150/HOUR - 2 HOUR MINIMUM ALL ITEMS ARE MARKET PRICE

#### **SMOKED & ROASTED PORK LOIN**

#### HONEY-GLAZED HAM

(SERVES APPROXIMATE 15 GUESTS)

(SERVES APPROXIMATELY 20 GUESTS)

#### ROASTED CERTIFIED ANGUS PRIME RIB

(SERVES APPROXIMATELY 20 GUESTS)

# **RECEPTION ITEMS**

PRICES LISTED ARE BASED ON 25 PEOPLE EACH

VEGETABLE CRUDITÉ	
Fresh & Marinated Vegetables, House Made Dipping Sauces	\$225
FRESH SEASONAL FRUIT	\$550
COLORFUL DISPLAY OF FRESH FRUIT & BERRIES	
DOMESTIC & IMPORTED CHEESE DISPLAY	\$325
DILL HAVARTI, SMOKED GOUDA, TILLAMOOK CHEDDAR, PEPPER JACK, GRUYERE, WHITE CHEDDAR, BOURSIN HERBED CHEESE, HOUSE MADE CROSTINI & CRACKER ME	DLEY
CHARCUTERIE PLATTER	\$500
CHEF'S SELECTION OF CHEESE & CURED ITALIAN MEATS, GARLIC HORSERADISH PICK	•
OLIVES WITH RUSTIC BREAD, PRETZELS, CRACKERS WITH ASSORTED MUSTARDS	
CHEF'S SMOKEHOUSE SEAFOOD PLATTER	\$550
EVERYTHING SMOKED ~ SALMON, WHITE FISH, SCALLOPS & SHRIMP	
NOVA LOX WITH CAPERS, ONION, CREAM CHEESE AND RUSTIC BREAD	
BAKED ARTICHOKE CRAB DIP	\$350
House Made Crostini & Cracker Medley	
SWEET TOOTH TRAY	\$300
Assorted Dessert Bars & Tartlets, Brownies, Mini Cheesecakes	

# **RECEPTION BUFFET**

CHARCUTERIE PLATTER

VEGETABLE CRUDITE

CHEF'S CHOICE OF (3) HORS D'OEUVRES

\$40 PER PERSON, ONE HOUR

23% Service Charge Additional

# **BANQUET BAR SERVICE**

**BEER & WINE BAR:** \$100.00 PER HOUR MINIMUM BAR REVENUE GUARANTEED BY THE GROUP **FULL BAR:** \$200.00 PER HOUR MINIMUM BAR REVENUE GUARANTEED BY THE GROUP

### **BAR PRICING**

	HOSTED BAR	CASH BAR
WELL BEVERAGES	\$9	<b>\$</b> 10
CALL BEVERAGES	\$11-15 (VARIES ON BRAND)	\$12-16
Premium Beverages	\$13 and up	\$14 and up
HOUSE WINES BY THE GLASS	\$10	\$11
House Beer	\$6	\$7
IMPORTED BEER/MICROBREWS	\$7	\$8
SOFT DRINKS	\$4	\$4

### **BAR OFFERINGS**

Grey Goose	Mono Polova	Smirnoff	
HENDRICKS	Tanqueray	BEEFEATERS	
Don Julio Silver	Horonitos	Jose Cuervo	
Sailor Jerry	CAPTAIN MORGAN	BACARCI	
Makers Mark	CROWN ROYAL	JIM BEAM	
CHIVAS <b>R</b> EGAL	JOHNNY WALKER RED	CUTTY SHARK	
HOUSE BEER COORS LIGHT, CORONA, HEINKEN			
Bouy, Ft. George, Rogue, Variety of Hard Seltzers			
Wine by Joe Chardonnay, Acrobat Pinot Gris & Pinot Noir, Luke Cabernet Sauvignon			
	HENDRICKS  DON JULIO SILVER  SAILOR JERRY  MAKERS MARK  CHIVAS REGAL  COORS LIGHT, CORO BOUY, FT. GEORGE,  WINE BY JOE CHARD	HENDRICKS TANQUERAY  DON JULIO SILVER HORONITOS  SAILOR JERRY CAPTAIN MORGAN  MAKERS MARK CROWN ROYAL  CHIVAS REGAL JOHNNY WALKER  RED  COORS LIGHT, CORONA, HEINKEN  BOUY, FT. GEORGE, ROGUE, VARIETY OF H  WINE BY JOE CHARDONNAY, ACROBAT PINCE	

A CORKAGE FEE OF \$20 PER 750ML OPENED BOTTLE WILL APPLY SHOULD YOU DECIDE TO BRING IN YOUR OWN WINE. WINE MUST BE DELIVERED TO USOUR STAFF WILL OPEN AND SERVE IT TO KEEP WITH OLCC GUIDELINES.

23% SERVICE CHARGE ADDITIONAL FOR HOSTED BAR

PRICES AND BRANDS ARE SUBJECT TO CHANGE.

BAR HOURS PROVIDED FOR A MAXIMUM OF 3 HOURS, AND REQUIRES FOOD TO BE OFFERED DURING SERVICE.

